



## Report to Economic and Environmental Wellbeing Scrutiny and Policy Development Committee Wednesday 12<sup>th</sup> July 2017

**Report of:** Policy and Improvement Officer

**Subject:** Draft Work Programme 2017/18: Economic and Environmental Wellbeing Scrutiny Committee

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At the start of the municipal year each scrutiny and policy development committee determine and agree a work programme.

A draft work programme 2017/18 for this Scrutiny and Policy Development Committee is attached at appendix 1 for the Committee's consideration and discussion. Appendix 2 provides a log of the issues looked at in 2014/16, 2015/16 and 2017/18. Appendix 3 is Sheffield selecting scrutiny topic tool.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	<b>X</b>

**The Scrutiny Committee is being asked to:**

- Consider and discuss the committee's work programme for 2017/18
- Identify, prioritise and agree topics for inclusion in the work programme

**Background Papers:**

[Sheffield Council Constitution](#)

**Category of Report:** OPEN

## **Draft Work Programme 2017/18: Economic and Environmental Wellbeing Scrutiny and Policy Development Committee Wednesday 12<sup>th</sup> July**

### **1.0 Determining the work programme**

- 1.1 A draft work programme 2017/18 at Appendix 1 includes provisionally scheduled agenda items against meeting dates as well as a list of possible policy items to be agreed, added to, prioritised and scheduled.
- 1.2 The work programme remains a live document throughout the year to be shared and discussed at each meeting of the Committee.
- 1.3 For information a log of topics considered by the Committee in previous years is attached at Appendix 2.
- 1.4 The Committee should prioritise which issues will be included on formal meeting agendas, whether as a single agenda item, in depth approach, or for information/briefing only.
- 1.5 The Committee may wish to reflect on the principles attached at Appendix 3 and referred to in section 3 below to ensure that scrutiny activity is focussed where it can add most value. Section 2 below gives a legislative context to Safer and Stronger Communities Scrutiny and Policy Development Committee.

### **2.0 Resources for scrutiny**

- 2.1 We have set up a [scrutiny intranet page](#) which contains some useful documents and links, including the following documents:
  - **Selecting topics** - PAPER criteria - **P**ublic Interest, **A**bility to Change, **P**erformance, **E**xtent, **R**eplication - our tool for selecting the most appropriate topics for scrutiny (Appendix 3)
  - **Approaches to scrutiny** – an overview of the four broad ways in which a committee can choose to scrutinise topics
  - **Developing KLOEs** –questions to ask when developing Key Lines of Enquiry (KLOEs)
  - **Questioning styles** - a Centre for Public Scrutiny (CfPS) guidance document

### **3.0 Recommendations**

- 3.1 The Scrutiny Committee is being asked to:
  - Consider and discuss the committee's work programme for 2017/18
  - Identify, prioritise and agree topics for inclusion in the work programme

**Economic and Environmental Wellbeing Scrutiny and Policy Development Committee**

***Draft Work Programme 2017/18***

**Last updated:** 03 July 2017

**Please note:** the work programme is a live document and so is subject to change.

<b>Topic</b>	<b>Reasons for selecting topic</b>	<b>Key Contact</b>	<b>Scrutiny Style</b>
<b>Wednesday 12th July 2-5 pm</b>			
Non-City Centre Parking Developments (Call-In)	Call-In of Individual Cabinet Member Decision on 30.05.2017 - Call-In Lead Signatory: Cllr Ian Auckland	Jack Scott, Cabinet Member Transport and Infrastructure; Paul Fell, Transport, Traffic & Parking Services Manager, Place (Report Author)	Single agenda item
Draft Work Programme 2017/18	Committee to agree work programme 2017/18 – within framework of selecting scrutiny topics & remit	Policy & Improvement Officer	Standard Agenda Item

<b>TBC July - Special</b>			
Western Road First World War Memorial Cross Party Scrutiny Task and Finish Working Group	Western Road First World War Memorial Cross Party Task and Finish Working Group draft report of recommendations to be agreed by the full Scrutiny Committee	Chair task and finish working group	Single agenda item
<b>Wednesday 13th September 2-5pm</b>			
Retaining World Snooker Championships in Sheffield	To receive an update on the retention of the World Snooker Championships	Mick Crofts - Director of Business Strategy and Regulation, Place	Agenda Item
Sheffield Retail Quarter – key decisions and announcements – update	Update on key decisions and announcements	Lead Cabinet member, Lead officer - Nalin Seneviratne	Agenda Item
China Economic and Civic Programme Update	To receive an update on this following Call-in of Cabinet Decision - December 2016	Lead Cabinet Member; Lead Officer - Edward Highfield	Agenda Item
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
<b>Wednesday 29th November - time TBC</b>			
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item

<b>Wednesday 31st January – time TBC</b>			
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
<b>Wednesday 14th March - time TBC</b>			
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Report of Alice Nicholson - Policy & Improvement Officer	Annual Agenda Item
<b>Task Group</b>			
<i>Western Road First World War Memorial task and finish cross party working group (committee group) - to complete this task group</i>	<i>In response to Council on 4th January referring a petition to a cross party working group of Economic and Environmental Wellbeing Scrutiny and Policy Development Committee – Report of working group to full Committee</i>		
Dependent on resources and need			

Future items to be agreed, added to, prioritised and scheduled - scope to be determined			
Growing Sustainably: A bold plan for a Sustainable Sheffield	Making it happen, a look at Programme/action plan for this Sheffield sustainability strategy - response to report of Sheffield Green Commission - <i>November</i>	Mark Whitworth - Head of Strategic Housing and Regeneration	
Economic Landscape - continuing the investigation	Continuing the task group topic item 2016/17 - Multi approach of business needs, city's economic role in SCR - <i>November/January</i>	External calls for evidence, potential development companies; Sheffield City Region	
Bus Services Act 2017	An in depth follow up o the Bus Services Bill item 2016/17, and how Combined Authority can make best use of the powers	SYPTe, SCR CA, Sheffield Bus Partnership	
Planning Applications - ward members	Possible briefing picking up this and other matters from 26.04.2017 - Economic Landscape item	Chief Planning Officer, Sheffield City Council	
De culverting work in the city as flooding prevention e.g. Porter Brook and Sheaf	Identified by member of the Committee – a look at what has been done, success of work and forward look as a future model for preventing flooding elsewhere in the city.	TBC	
Small business	Identified by member of the Committee - What is the offer in Sheffield? For example for business, small & medium, in the Maclaren supply chain	TBC – to include Federation of Small Businesses; Sheffield City Council; Sheffield City Region	

<b>Economic &amp; Environmental Wellbeing</b>		
<b>Log of Topics</b>	<b>Year</b>	<b>Month</b>
Streets Ahead Action Plan on Street Lighting	2014/15	July
Cabinet Member Response to the Committee's Cycling Inquiry	2014/15	July
Draft Work Programme 2014/15	2014/15	July
Call-in of Highway Cabinet Member Decision Session on Parking Permit Prices	2014/15	August
Call-in of Individual Cabinet Member Decision on the Statement of Community Involvement	2014/15	August
Waste Strategy 2009-2020 - Update	2014/15	September
The Future Role of the City Centre	2014/15	October
Sheffield's Library Services - Update	2014/15	December
Waste Strategy - Update	2014/15	December
Air Quality in Sheffield	2014/15	February
How Sheffield Presents Itself	2014/15	April
Task Group Report on Private Sector House Building	2014/15	April
Call-in of the Cabinet Decision on The Graves Park Charitable Trust - Cobnar Cottage	2014/15	June
Leader's Decision on the Proposed Disposal of Walkley Library	2015/16	July
Waste Management - Assisted Collection Policy Review	2015/16	September
Streets Ahead Project - Winter Review	2015/16	September
Private Sector Housebuilding - report back from Cabinet Member & officers	2015/16	November
Broadband and Economic Development	2015/16	December
Sheffield Money - written briefing	2015/16	December
Future Role of City Centre - follow up	2015/16	February
Bus Services in Sheffield - petitions	2015/16	March
Sheffield Bus Partnership (SBP) review	2016/17	July
Bus Services Bill – briefing	2016/17	October
Business Rates	2016/17	October
Inclusive Growth	2016/17	October
Protecting Sheffield from flooding	2016/17	November
Economic Landscape Task Group draft scope	2016/17	November
Call In of Cabinet Decision: China Economic and Civic Programme Update - special	2016/17	December
Implications for Sheffield of the vote to leave the European Union (commonly referred to as Brexit)	2016/17	January
Western Road First World War Memorial Trees - task and finish cross party working group (committee group)	2016/17	January
Waste Services Review: Consideration of Delivery Solutions for Waste Services - Call In of Cabinet Decision 18th January 2017	2016/17	February
Economic Landscape - evidence session 1	2016/17	February
Economic Landscape - evidence session 2	2016/17	April
Sheffield Retail Quarter – update briefing for information	2016/17	April
Western Road First World War Memorial Trees - task and finish cross party working group report and recommendations - special	2016/17	May

## Sheffield Council Scrutiny Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest  
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact  
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance  
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent  
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches  
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

### Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome